

Team Defence Information Event Support Terms & Conditions

1. Service Agreement

1.1. By entering into a service agreement with Team Defence Information hereafter referred to as "the Organisers," clients and event participants, hereafter referred to as "the Client," agree to abide by the following terms and conditions.

2. Services

- 2.1. The Organisers will provide conference planning, management, and related services as detailed in the service agreement.
- 2.2. The Organisers will act in the best interest of the Client to ensure a successful conference, while maintaining the highest professional standards.

3. Payments and Fees

- 3.1. Payment terms, including deposits, instalment schedules, and final payment due dates, are outlined in the service agreement. Failure to make payments as specified may result in the cancellation of services.
- 3.2. The Client is responsible for all costs and expenses associated with the conference as outlined in the service agreement.

4. Cancellation and Refunds

4.1. Cancellation policies are outlined in the service agreement. The Client is responsible for understanding and adhering to these policies.

5. Programme and Venue

- 5.1. The Organiser will execute the conference programme and secure appropriate venues and facilities.
- 5.2. The Organiser reserves the right to make changes to the conference programme, schedule, speakers, or venue as necessary. The Client will be informed promptly of any changes.

6. Conduct

6.1. The Organiser is responsible for the conduct and behaviour of conference participants, speakers, and attendees.

6a Pinkers Court, Briarlands Office Park, Gloucester Road, Rudgeway, BS35 3QH

 $\underline{www.teamdefence.info} - \underline{secretariat@teamdefence.info}$



6.2. The Client agrees to adhere to all relevant laws, regulations, and ethical standards during the conference.

7. Intellectual Property

7.1. All conference materials, including presentations, handouts, and related content, are the intellectual property of the Organisers and speakers. The Client is not permitted to reproduce, distribute, or use these materials for commercial purposes without written consent.

8. Liability

8.1. The Organiser is not responsible for any loss, injury, or damage to persons or property during the conference.

9. Force Majeure

9.1. The Organiser is not liable for any delays, cancellations, or alterations to the conference due to circumstances beyond their control, including acts of nature, government regulations, or other unforeseen events.

10. Governing Law

10.1. These terms and conditions are governed by the laws of England and Wales and any disputes will be subject to the exclusive jurisdiction of the courts in England and Wales.

11. Termination

11.1. The service agreement may be terminated by either party with written notice. Termination fees and policies are outlined in the service agreement.

12. Confidentiality

12.1. The Organisers and the Client agree to maintain the confidentiality of all sensitive information exchanged during the course of the conference planning and execution.

13. Agreement

13.1. By engaging the services of the Organisers, the Client acknowledges and agrees to abide by these terms and conditions.